

EXHIBITOR TERMS AND CONDITIONS

This application, properly executed by the applicant [Exhibitor] shall, upon written acceptance and notification of space assigned by Workshop Organizers, identified as Organizers throughout this text, constitute a valid and binding contract. Please email the signed document to jrizoli@whoi.edu.

Assignment of Tables will be processed in the order of which they are received, and the convenience of the Organizers. If, after the initial space allocations, an Exhibitor desires a change of location, the Organizers will do all possible to accommodate changes within limits. However, decisions of the space allocations will be final.

Nature of Display will be limited to literature and products that can be placed on the 30" x 6' table. Any placement of exhibit materials must be confined to your assigned 10' space. Two chairs, (1) 6' table and trash containers will be provided. Internet will be available.

Staffing of Exhibits: Only those representatives who are paid registrants of both the Exhibit Booth and Workshop will be permitted to staff the Exhibit Booth.

Exhibit Setup and Breakdown: Exhibitors will be allowed to set up their display in the **Macaw-Cockatoo** Room between 8:30 am and 5:00 pm on Sunday, March 10, 2019 and from 6 am to 7 am on Monday, March 11. Teardown will be after noon on Wednesday, March 13. Please be respectful to limit noise during move in and move out times. The Organizers retain the right to maintain standards of appearance and Exhibitor conduct in the best interest of the Workshop and the Exhibitors.

Compliance: Installation, maintenance, and operation of exhibits will be the sole responsibility of the Exhibitor, and Exhibitors shall comply with all State, Federal and local laws concerning safety, fires, and health, as well as rules and regulations of the Woods Hole Oceanographic Institution.

Loss or Damage: Catamaran Hotel assumes no liability to Exhibitors for any injuries to the Exhibitor or their employees, or for any damage or loss of property owned or controlled by, or in the custody of, said Exhibitor or its employees from any causes whatsoever. Said Exhibitor agrees to indemnify and hold harmless Catamaran Hotel or its Management, the Organizers, or IEEE/OES against any such claims for injury, damage, or loss. It is agreed that said Exhibitor assumes all risks and hazards incidental to this exhibit, and hereby waives and releases Catamaran Hotel or its Management, the Organizers, or IEEE/OES, their agents and employees of any liability from any and all claims for injuries, damage or loss.

Management: Exhibitor agrees that the conditions, rules, and regulations herein stated are made part of this contract, and that said Exhibitor agrees to be bound by each and all of the rules and regulations, and that Catamaran Hotel shall have the full power to interpret, amend, and enforce all rules and regulations in the best interest of the Organizers, provided that any amendments shall not substantially diminish rights or increase the liability of an Exhibitor and written notice is given to Exhibitors.

I have read and agree to abide by the Terms and Conditions stated above:

Name and Title

Signature

Date